

EN2-0671

Assistant Deputy Director (Administration -
Special)
Acting Advisor for Management

31 August 1951

Procedures for Requesting and Reporting Security Clearances.

1. In our memorandum of 21 August 1951 we transmitted to you a final report on the subject procedures. In returning the document to us you indicated the following:

"1. See P. 3, definition of types of security.
It is not my understanding that a provisional
clearance is for unclassified duties."

2. Near the bottom of page 2 of the presentation, paragraph 2.e. indicates that the types of security clearances issued by the Inspection and Security Office for applicants include, among others, a provisional clearance for unclassified duties. The Inspection and Security Office does not issue or otherwise authorize operational clearances or provisional operational clearances for the covert offices. The Inspection and Security Office, in such cases, does the fact finding for the submitting office and the issuance of the clearance itself is done by the operating office concerned.

3. The provisional clearance issued by the Inspection and Security Office involves those persons who are to be or can be placed in a pool prior to limited or full clearance. This clearance is for unclassified duties only inasmuch as no outside security check has been made on the persons at that time.

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cc: Subject File

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